

QUALITY BUS & TRUCK PARTS

SHOP ASSISTANT

POSITION TITLE: Shop Assistant

DEPARTMENT: Shop

ACCOUNTABLE TO: Shop Manager

SUMMARY STATEMENT:

To assist with all aspects of truck dismantling and parts removal.

MAJOR AREAS OF ACCOUNTABILITY:

1. Assist with shop work as supervised by the Lead Dismantler. This includes the removal of parts from medium duty trucks/buses for resale. Requirements include a physical strength, a strong work ethic, and a willingness to learn proper removal techniques and procedures.
2. Assist with the cleaning and storage of used parts.
3. Assist with the recycling and scrapping of materials including steel, copper, batteries, aluminum, rubber, and any other related materials. This requires a willingness to learn how to identify and organize materials by type/grade.
4. Perform other duties, as assigned by the Lead Dismantler. These may include organizing the warehouse, delivering parts, performing general maintenance, shop cleaning, etc.
5. Suggest improved methods and practices for the business operations when experience and common-sense dictates.

QUALIFICATIONS:

- Must be 18 years of age or older.
- Valid and current Driver's License required.
- DOT physical and drug screening are mandatory.

TO APPLY: Send resumes to parts@qualitybt.com or mail to:
Quality Bus & Truck Parts, Attn: Jobs, 16174 149th St. Big Lake MN 55309